BioSITESAFE
A SERVICE OF e-VERIFILE.COM

Custom Contractor/Vendor Management System

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Pharmaceutical and Biotech organizations that subscribe to BioSITESAFE direct their contractors/vendors to the www.biositesafe.com where they:

A) Complete a BioSITESAFE Customer Profile and Subscriber agreement.

B) Complete a Contractor/Vendor Registration Form which is reviewed for approval.

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Once approved, Contractors login to BioSITESAFE to download and print consent forms to distribute to potential hires and employees.

3

Applicant/Employees sign and return the forms to the contractor.

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Contractor's Administrative Staff enters applicant/employee information and upload their photos into the BioSITESAFE system.

5

Contractor selects the "Create Employee" button to save the information and perform a comprehensive background check.

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Biotech companies that subscribe to the system, require their contractors to conduct a series of comprehensive Background checks on their own personnel to ensure that they are eligible to access key worksites and facilities. These background checks are to be conducted through the BioSITESAFE system.

BioSITESAFE enables contractors to electronically order and retrieve a wide range of background screening reports including public records, government watch lists and more.

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Background Reports are automatically sorted and graded by the system. The grading process evaluates each Applicant's/Employee's eligibility to access facilities as per the subscribing biotech company's criteria.

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In addition to the background reports, applicants and/or employees access and complete required compliance orientations, training, and tests. (If applicable)

Applicant/Employees access this compliance content by selecting the "EMPLOYEE/APPLICANT" button, and inputting their social security number and contractor account number.

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Applicant/Employees that have been successfully screened, had their photo uploaded into the system, and completed the required compliance training/tests are issued an ID badge at the designated facilities of Subscribing BioSITESAFE companies.

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Both the contractor and the subscribing biotech/pharmaceutical company can log into BioSITESAFE to monitor the entire process and ensure compliance among Applicants/Employees.

BioSITESAFE

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